

Rick Larsen

for Congress - Democrat

February 13, 2001

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Christopher Yates
Reports Analyst
Federal Election Commission
999 E Street NW
Washington, DC 20463

RE: Citizens to Elect Rick Larsen
12 Day Pre-Primary Report (7/1/00-8/30/00)

PEC# C00345546

Mr. Yates:

This is a response to your letter dated Jan. 2 in reference to the 12 Day Pre-Primary Report filed by Citizens to Elect Rick Larsen on September 3rd of last year.

-In regard to the incomplete identification of individuals who contribute in excess of \$200 in a calendar year we find that we failed to report the occupation and employer for the following contributor:

- Britt Marie Lee, 221 Chuckanut Drive N #6 Bellingham, WA 98226 – Landlord, Best Effort

The following is a detailed description of our procedures for obtaining complete identification for individual donors:

- Solicitations and event invitations contain clear language indicating that individuals are required to provide their employer and occupation if donating in excess of \$200 in a calendar year.
- Letters are sent to each of those individuals requesting the missing information. Enclosed is an example of such a letter (please see attachment #1).

-Regarding those individuals whose donations appear to have exceeded the act donation limits we provide the following information and/or have taken the following action:

- Brian Curtwell – A donation made on August 28, 2000 exceeded the contribution limit for the Primary Election and was redesignated within 60 days of the original donation. Due to a clerical error the redesignation was not reflected on subsequent reports.
- Craig Cole – A donation made on August 18, 2000 exceeded the contribution limit for the Primary Election and was redesignated within 60 days of the original donation. Due to a clerical error the redesignation was not reflected on subsequent reports.
- James Trevino – A donation made on August 21, 2000 exceeded the contribution limit for the Primary Election and was redesignated within 60 days of the original donation. The redesignation was reflected on subsequent reports.
- Neil Westrich – A donation made on June 21, 2000 exceeded the contribution limit for the Primary Election and was redesignated within 60 days of the original donation. Due to a clerical error the redesignation was not reflected on the report in question.
- We have examined our records for excessive donations. The portion of any such contribution that exceeds the limits set forth by the Act has been refunded and will be reflected on the next scheduled report. Enclosed are copies of the refund checks in question (please see attachment 2).

Citizens to Elect Rick Larsen

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Paid for by Citizens to Elect Rick Larsen

